

**PUBLIC NOTICE
U.S. EMBASSY OTTAWA
BLANKET PURCHASE AGREEMENTS**

Date: August 22, 2023

Subject: U.S. Embassy Ottawa – Blanket Purchase Agreement Program

Action Type: Sources Sought

Period of Performance: October 1, 2023 – September 30, 2024

Country of Performance: Canada

Response Due Date: September 22, 2023

Contracting Office Address: 343 Coventry Rd, Box 101, Ottawa, ON, K1K 3X6
Attn. GSO / Contracting Officer

As part of the continuous market research, the U.S. Government is inviting all interested vendors to submit interest in providing couriers and express delivery services to the U.S. Embassy in Ottawa. The immediate need for this service has not been established, however, the Government anticipates purchasing these services from an established retailer in multiple locations across Canada on as needed basis.

Category of Product: Courier Delivery Services within Canada and the USA

Anticipated Quantity of Blanket Purchase Agreements: **Three**
Estimated Combined Annual Acquisition Volume: **CAD \$100,000 (\$30,000 per Vendor)**
PSC Code: R602 Support Administrative: Courier/Messenger
NAICS Code: 492110 Couriers and Express Delivery Services

Electronic Submission/Responses:

This opportunity allows for electronic submission of responses. Please submit your interest by email to ContractsOttawa@state.gov prior to **September 18, 2023**, referencing “**2024 BPA / Type of Product / Company Name**” in the Subject line of email. Please ensure your email with your attachments does not exceed **30 Mb** in size. **Responses submitted to any alternative recipients will not be considered. Only one response will be accepted.**